

Minutes of the Health and Safety Committee

Wednesday, Oct 13, 2010

Present: Claire Hardie (1101), John Hardie (1101), Lillian Mierzwa (2504), Marsha Melnik (2403) (chair/recorder), Bob Howell (Board Liaison)
Regrets: Pauline Walsh (2005)

1. Minutes of Sept accepted.
2. Agenda accepted.

Bob Howell 2. Follow-up of recommendations to the Board Meeting

- A. Vinegar/Baking Soda products for foyer

Thanks to Lillian for her research into cleaning supplies etc (see item E on agenda)

**Lillian/
Marsha** Lillian and Marsha will speak to Isan about the issue and then make a short presentation to the Board at the November meeting (if they agree).

- B. Notice in floor garbage rooms

Discussion: This issue of improperly cleaned containers is not a problem on all the floors. We should target only the problem floors, which could be identified by the superintendents.

**Marsha/
Lillian** Marsha and Lillian will speak to Carlos and Isan.

- C. Street delivery signs

- D. Health and Safety Website - Claire and John have offered to create the site once there is Board approval. Marsha will get the website address for her friend's condo website (which is -- tah dah! - www.theessex.ca)

- E. Bulletin Board near mailboxes for Board committees

Bob Howell Bob will email the Board members about all of the above items.

The Committee asked Bob if the line item "Report from Health and Safety Committee" could always be included in the Board minutes. If it is not dealt with due to time constraints a phrase such as "deferred to next meeting" could be used.

3. List of Residents Needing Assistance

Marsha As of last Friday there were about 60 forms returned! Isan will post a follow-up notice in the elevators the week of Oct 22. There will be one re-distribution to the units who did not return their forms. Marsha will ask Isan to put a supply of forms in the Meeting Room and speak to him about a small permanent notice to be posted on P1/P2/PR bulletin boards reminding residents to inform the management office if they are temporarily in need of assistance (post-op, fractures)

Pauline 4. Fire Department workshop - info about content and cost for a) midday and b) evening workshops

Marsha 5. Police Audit - date to be set for November

Claire 6. Newsletter submission re Earthquake Info

Probably about 16 copies of the info sheet were picked up. Claire distributed her submission to the Newsletter for discussion. Her report will be in the Fall newsletter.

Claire 7. Floor Reps

In the newsletter submission Claire has included an announcement about the Floor Rep open meeting. The meeting will be scheduled after the newsletter comes out. We will ask that the notice be posted in the elevator. Claire will do a mock-up.

8. "Welcome" Letter for New Residents outlining safety issues

- check pamphlet distributed by Board last year if this covers the issues

9. The Committee thanked Bob Howell for all his work as Board Liaison and wished him well.

For discussion at the next meeting: 911 access to the building and to individual units

Next meeting: Monday, Nov 8 at 7:00 in the Meeting Room